

Please list three non-relative references who know you well and who we may contact. One reference should be someone able to speak about your faith. One reference should be completed by someone able to judge your skill and abilities in working with children. One reference should be from someone able to judge your work characteristics, such as maturity, dependability, ability to work in a team, and flexibility. Applicants for volunteer service may also be asked to submit written reference forms. All candidates are required to complete a Voluntary Disclosure Form and authorize us to complete a Background Check before hiring.

Reference Name:	Phone:	Address:
1.		
2.		
3.		

### Applicant's Statement

The information contained in this application is correct to the best of my knowledge. I authorize any references, organizations, or churches listed on this application to give you any information they may have with regard to my ability and fitness to work with children or youth. I release such references from any liability for providing such evaluations, provided they do so in good faith. I waive any right that I may have to inspect references provided on my behalf.

Signature \_\_\_\_\_  
Date \_\_\_\_\_

*If applicant is under 18, parent or legal guardian must also sign this application. Signature indicates application is made with full approval on your part.*

Parent Signature \_\_\_\_\_

**[www.campsandretreats.org](http://www.campsandretreats.org)**

Return this application to the site for which you are applying, or to the central office if you have no preference. Please call if you have any questions.

<b>Aldersgate</b>	3343 State Rte. 38, Moravia, NY 13118	315-364-8756
<b>Asbury</b>	PO Box 218, Silver Lake, NY 14549	585-237-5262
<b>Casowasco</b>	158 Casowasco Drive, Moravia, NY 13118	315-364-8756
<b>Sky Lake</b>	501 William Law Road, Windsor, NY 13865	607-467-2750
<b>Skye Farm</b>	1884 E. Schroon River Rd., Warrensburg, NY 12885	315-364-8756
<b>CRM Office</b>	7481 Henry Clay Blvd., Liverpool, NY 13088	315-898-2000, ex: 2026

# Application for Seasonal Staff

## Camp and Retreat Ministries

*The Upper New York Annual Conference  
of The United Methodist Church*



The Upper New York Annual Conference of The United Methodist Church offers numerous programs for camp and retreat ministries at our 5 centers: Aldersgate, Asbury, Casowasco, Sky Lake, and Skye Farm. We strive to build up the Body of Christ by the faith experience that can be gained through a camping or retreat program. Summer staff help to make this extensive and vital ministry possible!

Our programs specifically seek to provide a faith experience for campers, volunteers, and staff. Staff persons, both paid employees and volunteers, are expected to contribute to this effort by being willing to share their own personal faith with campers, volunteers, and other staff. Staff serve in a variety of areas, including the office, kitchen, maintenance, and program. Other staff serve as counselors and provide direct custodial care for children. Please refer to each site's list of positions for a complete listing. This application serves as a basic information form. Please complete this form in its entirety.

Persons considered for employment and volunteer positions must submit to a clearance process for workers with children, youth, and disabled adults. This record keeping and documentation is required by the New York State Health Department.

Personal Information	Name (Last) (First) (M. I.)		
	Home Address (include Street, City, State, and Zip Code)		Home phone number (+ area code)
	Secondary/College Address (until _____ )		College/ cell phone (+ area code)
	E-mail address:		
	Church currently attending (Include Pastor's name, telephone number, and Church mailing address)		
Dates you are able to serve: _____ to _____			

*Note: Discrimination on the basis of age, gender, race, religion, or national origin is prohibited by law.*

Job/site	I am applying for a: <input type="radio"/> Paid Position <input type="radio"/> Volunteer Position
	I am interested in working at these sites: <input type="radio"/> Aldersgate <input type="radio"/> Casowasco <input type="radio"/> Skye Farm <input type="radio"/> Asbury <input type="radio"/> Sky Lake
	<b>Please refer to each site's list of summer staff positions.</b>
	Position(s) in which I am interested:
Do you meet the minimum age requirements for the position you are applying for? <input type="radio"/> Yes <input type="radio"/> No	

Education	Name & Location of School	Major Courses/Areas of Study	Degree Received
Last or Current High School attended			
College, University, Vocational or Business School attended			

<b>Employment History</b> (Please list your three most recent employment experiences)	
1. Organization Name and Address	Dates of employment
Position/Duties	Salary or wage
Supervisor (+Telephone number)	
2. Organization Name and Address	Dates of employment
Position/Duties	Salary or wage
Supervisor (+Telephone number)	
3. Organization Name and Address	Dates of employment
Position/Duties	Salary or wage
Supervisor (+Telephone number)	

Please mark a "L" beside those you can teach or lead, an "A" beside those with which you can assist, a "W" beside those which you are willing to learn, and a "C" beside those you have current certification			
Faith Development	Crafts	Outdoor Living Skills	Waterfront
Leading a bible study	Painting	Hiking/ Nature Walks	Canoeing
Sharing your faith	Drawing	Orienteering	Swimming
Public Prayer	General Handicrafts	Outdoor Cooking	Rowing
Large Group Speaking	Leather Crafts	Overnight Camping	Windsurfing
Other:	Nature Crafts	Campfire Building	Snorkeling
<b>Sports</b>	Tie-Dying	Pond Study	Sailing
Street Hockey	Basketry	Other:	Kayaking
Rollerblading	Photography	<b>Sciences</b>	Waterskiing
Volleyball	Other:	Horse Science	Other:
Skateboarding		Astronomy	<b>Adventure Skills</b>
Basketball	<b>Arts</b>	Environmental Education	Horseback Riding
Lacrosse	Directing Plays and Skits	Entomology	Group Initiatives
Softball	Campfire programs	Other:	Challenge Course
Bicycling	Scenery and Props	<b>Music</b>	Non-competitive Games
Soccer	Story telling	Leading singing	Other:
Fishing	Journalism/ Camp Newsletter	Guitar	<b>Speak another language.</b>
Archery	Video Producing	Piano	Foreign:
Other:	Other:	Other:	ASL:

Check All That Apply	Exp. Date	Sponsoring Agency	Check All That Apply	Exp. Date	Sponsoring Agency
Driver's License (State: )			Sailing		
Community First Aid & Safety			Canoeing		
Responding To Emergencies			Small Craft		
CPR - Adult			Lifeguard Training		
CPR - Child			Waterfront Module		
EMT (State: )			Water Safety Instructor		
Ropes Course Training			Other:		

<b>Please record your answers to the following questions on a separate sheet of paper.</b>	
<b>1</b>	Please describe your previous experience and/or training in working with children, youth, and/or persons with special needs. Include both paid and volunteer experience.
<b>2</b>	Please share with us some things that help us know your Christian faith.
<b>3</b>	As a staff member, it is essential that you be a positive Christian role model for our campers. Please describe any experiences you have had in providing such leadership.
<b>4</b>	How will you provide positive Christian leadership by your words, actions, and behavior?
<b>5</b>	We ask all staff to uphold United Methodist beliefs at least for the duration of their service. Are you familiar with and willing to support basic United Methodist beliefs? Please visit our website for more information on the United Methodist Church.
<b>6</b>	Why do you want to hold a staff position with us?

Interests, Skills & Activities

Current Certifications/Licenses

Questions

Education & Employment History