

# Casowasco Camps, Conferences & Retreat Center

## SUMMER STAFF POSITIONS - 2010

Casowasco Camp, Conference and Retreat Center is owned and operated by The Upper New York Area of The United Methodist Church. Through our summer camping program, we foster a child's relationship with God and Jesus by offering programs that combine recreation and skill development with worship, Bible study, prayer and reflection. We serve boys and girls ages 6-18.

Our summer program consists of a paid staff orientation period followed by week long camp sessions. Most staff positions require on-site residence. Room and Board are provided. Additions to the base salary are paid for any staff returning to the same position.

POSITION	RESPONSIBILITIES/QUALIFICATIONS	BASE SALARY (per week)
<b>Health Director</b>	Oversees health and safety standards for the site. Provides routine medical care, dispenses medications, responds to emergencies, operates infirmary. <i>Minimum age: 21 Required certifications: Registered Nurse, LPN or EMT; RTE First Aid &amp; CPR FPR. Valid driver's license &amp; clean driving record required.</i>	\$400.00 (LPN or higher); \$250.00 (EMT)
<b>Spiritual Life Coordinator</b>	Responsible for the creation and implementation of worship. Assists counselors in planning morning watch and small group bible studies. Serves as the point of contact for weekly camp chaplain. <i>Min. age: 21 Must have experience in planning and leading worship services and bible studies. First Aid &amp; CPRFPR are desired. Valid driver's license &amp; clean driving record desirable.</i>	\$220.00
<b>Waterfront Coordinator</b>	Directs waterfront staff in supervision of swimming, boating, & all other water activities. As WSI, administers swim tests. <i>Min. age: 21 Lifeguard, Waterfront Module, First Aid, CPR FPR, and WSI certifications required. Experience as a lifeguard, swim instructor, and/or boating instructor is vital.</i>	\$220.00
<b>Program Coordinator</b>	Assists Program Director in Planning, organizing and scheduling camp programs. Supports program staff. Provides worship and program leadership. <i>Min. age: 21. Must have experience in developing &amp; leading programs for children and staff supervision. Outdoor living skills, First Aid &amp; CPRFPR are desired. Valid driver's license &amp; clean driving record desirable.</i>	\$220.00
<b>Counselor Coordinator</b>	Provides direct supervision and support to paid & volunteer counselors in site sponsored programs. Provides worship and program leadership. <i>Min. age: 21. Must have experience in developing and leading programs for children and staff supervision. Outdoor living skills, First Aid &amp; CPR FPR are desired. Valid driver's license &amp; clean driving record desirable.</i>	\$220.00
<b>Activities Coordinator</b>	Plans & leads challenge course, initiatives, archery, sports, crafts, nature study, off site trips, campfires, games and other activities specific to weekly programs. Provides supervision to program assistants. <i>Min. age: 21. Must have experience in group leadership and teaching 2 or more of the areas cited above. First Aid &amp; CPR FPR desirable. Valid driver's license &amp; clean driving record desirable.</i>	\$220.00
<b>Highlands/ Outpost Coordinator</b>	Provides direct supervision, oversight, & support to the Highlands/Outpost programming and counselors. Assists in training, leading activities, and scheduling. <i>Min. age: 21. Must have experience in group leadership, staff supervision, and outdoor living skills. RTE First Aid &amp; CPR FPR required. Certifications in Lifeguarding &amp; Wilderness First Aid desired. Valid driver's license &amp; clean driving record desirable.</i>	\$220.00

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<b>Lead Counselor</b>	Provides primary leadership to individual programs. Over-sees and implements the program schedule. Supports counselors within the program. Assists with program and activity instruction. <i>Min. age: 21. RTE First Aid &amp; CPR FPR certifications desirable. Valid driver's license and clean driving record desirable.</i>	\$210.00
<b>Counselor</b>	Responsible for the health, safety and well being of assigned campers. Provides leadership for programs & activities. <i>Min. age: 18. Knowledge of or experience in group leadership, games and activities, natural environment, outdoor living skills, First Aid &amp; CPR FPR desired.</i>	\$200.00
<b>Program Assistant</b>	Plans & leads challenge course, initiatives, archery, sports, crafts, nature study, off site trips, campfires, games and other activities specific to weekly programs. <i>Min. age: 18. Experience group leadership is important. First Aid, CPR FPR, and strong organizational skills are desired.</i>	\$180.00
<b>Head Lifeguard</b>	Assists Waterfront Coordinator in running the waterfront operation. Must have at least 2 years waterfront experience, leadership abilities, & proficiency in various water activities. <i>Lifeguard, First Aid, CPR FPR, Waterfront Module, and WSI certifications are required.</i>	\$195.00
<b>Lifeguard</b>	Plans and supervises swimming, boating, and other waterfront programs. <i>Min. age: 18. Lifeguard, Waterfront Module, First Aid &amp; CPR FPR certifications are required. Experience as a waterfront lifeguard or swimming instructor is desired.</i>	\$190.00
<b>Kitchen Assistant</b>	Assists with meal prep, cleaning dishes, cooking equipment, kitchen and dining areas. Also will be called upon for programming needs and to assist with camper bed times. <i>Min. age: 16. Must be responsible, dependable, and personable. First Aid &amp; CPR FPR desired.</i>	\$180.00
<b>Maintenance Assistant</b>	Assists Property Manager with grounds keeping, housekeeping, & routine maintenance. <i>Min. age: 16. Prior experience with machinery, tools, &amp; tractors preferred. Valid driver's license with a good driving record desired. First Aid &amp; CPR FPR desired.</i>	\$180.00

Note: All staff positions are hired as summer staff, and therefore may be assigned weekly to the department that has the greatest need. For example; lifeguards and program assistants may be assigned as counselors at times throughout the summer. Staff will receive the appropriate salary compensation for the assignment. Base salaries listed above may change.

For more information, contact:

**Casowasco**

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